

Gas Change of Tenancy Form



Please complete all details below to ensure a smooth transition when moving into, or vacating, a property that is supplied gas by Gazprom Energy. To help, please refer to the FAQ overleaf.

You can complete this form electronically or print the form and complete it by hand. Please return the form by email, post or fax.

 cot@gazprom-energy.com

 Gazprom Energy, Bauhaus, 27 Quay Street, Manchester, M3 3GY  0845 230 0022

1. Property details

Site reference number (found on invoice)

Address (inc. postcode)

2. Meter details

Meter serial number (found on meter)

MPR Number (found on invoice)

3. Previous occupier

Company/organisation

Contact name

Forwarding address (inc. postcode)

Telephone number

Email address

4. Vacation date

Date previous tenant vacated property

Meter reading on vacation date

WHERE POSSIBLE PLEASE ATTACH A PHOTOGRAPH OF THE METER TAKEN ON THE ABOVE DATE

5. New occupier

If the property will remain empty please give details of landlord.

If the property is to be demolished please call 0845 230 0011.

Company/organisation

Which of these best describes the
new occupier?

Limited

Partnership

Sole Trader

Household

Other, please state

5. New occupier continued

Registration number (if applicable)

Contact name

Billing address (inc. postcode)

Same as section 1

Telephone number

Email address

6. Your details

Name

Date

Helpful information

Moving out

Why do I have to complete this form?

You have been asked to complete this form because you have moved, or are planning to move, out of a property supplied by Gazprom Energy. When you vacate a property, we need the details overleaf to process your final invoice and close your account.

Why should I attach a photograph of the meter?

If you send us a photograph of the meter on the day you vacate the property we'll be able to use this as evidence should any queries be raised by the new occupier in relation to invoices and payment.

Moving in

Why do I have to complete this form?

You have been asked to complete this form because you have moved into a property supplied by Gazprom Energy. We need the details overleaf to accurately invoice you for any gas consumption and associated charges under a deemed contract.

What is a deemed contract?

A deemed contract is a contract imposed by law between Gazprom Energy (or any other energy supplier) and a consumer when there is no existing contractual relationship. This most often occurs when a new tenant moves into a property. Deemed contract rates are generally higher than standard contract rates.

How do I cancel my deemed contract?

Under a deemed contract, we're obliged to continue supplying your gas and charging you for your gas consumption and associated charges until you take one of the following actions:

- **Sign a formal supply agreement with us**
Call us on **0845 873 2295** or email **COT@gazprom-energy.com** to request a quote.
- Transfer this supply to an alternative supplier
- Arrange for the supply to the site to be disconnected. Please note that we will still have to send you a monthly bill to cover your standing charge (unless you arrange for all supply cables to be completely removed).

Who is Gazprom Energy?

Gazprom Energy is the retail arm of London-based Gazprom Marketing & Trading Ltd. In the UK, we specialise in supplying energy to businesses and organisations of all sizes. We offer the strength and security that come with being part of a global energy company alongside a personal touch, inspired by our independent spirit and delivered by our customer focused people.